



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Vivekananda College of Education
• Name of the Head of the institution	Dr Mallikarjun B Kudavakkalagi
• Designation	Principal ( In Charge)
• Does the institution function from its own campus?	Yes
• Alternate phone No.	08174232414
• Mobile No:	9448542305
• Registered e-mail ID (Principal)	mbkrie@gmail.com
• Alternate Email ID	vcedn74@gmail.com
• Address	NH 206 , Opp Mini Vidhana Soudha
• City/Town	Arsikere
• State/UT	Karnataka
• Pin Code	573103
<b>2.Institutional status</b>	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Mysore				
• Name of the IQAC Co-ordinator/Director	Dr Vijaya Shivaputrappa Agadi				
• Phone No.	08174232414				
• Alternate phone No.(IQAC)	9980687685				
• Mobile (IQAC)	9449969944				
• IQAC e-mail address	vceiqac@gmail.com				
• Alternate e-mail address (IQAC)	vcedn74@gmail.com				
<b>3.Website address</b>	<a href="https://vcednasrke.org">https://vcednasrke.org</a>				
• Web-link of the AQAR: (Previous Academic Year)	<a href="https://vcednasrke.org/Images/AQAR-2021-22.pdf">https://vcednasrke.org/Images/AQAR-2021-22.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://vcednasrke.org/Images/2022-23-calander-of-Events.pdf">https://vcednasrke.org/Images/2022-23-calander-of-Events.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.02	2011	08/01/2011	07/01/2016
<b>6.Date of Establishment of IQAC</b>	03/02/2015				
<b>7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.</b>					
Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	
Nil	NIL	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				

<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>(Please upload, minutes of meetings and action taken report)</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
To encourage Students our college organized outreach activities to participate in outreach activities - Our College & IQAC has always tried to motivate to our students for the participation in extension activities ,our college has organized different Event such as, National Voter Day, Debates, Seminar, Gender sensitization .		
Govt Initiative ELC Activities : Formation electoral club implemented by the college under the club Awareness		
Extensive Teacher is provided for students by using technology for regular classes.Tree planting and cleaning campus etc.,		
Organize Refresher course for student -Teachers.		
Conducting Inspirational talk ,Personal development Activites		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).</b>		

Plan of Action	Achievements/Outcomes
Enhancement to student enrollment	Student enrollment was increased
To enhance quality in the teaching learning process.	Faculty members attended numbers of seminars and workshop at national level and International
To get the Feedback from the students at the end of course	FeedBack collected
To get the Feedback from Practice Teaching Schools	FeedBack Collected from School Headmasters
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2022-23	31/01/2024
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>This College is affiliated with University of Mysore. The University of Mysore has framed the design of the course as per norms of guidelines of Higher Education of Karnataka and Norms of NCTE. As per NEP's (2020) recommendation, all the standalone Teacher Education Institutions have to convert themselves to Multidisciplinary Institutions by 2030</p>	
<b>16.Academic bank of credits (ABC):</b>	
<p>Being an affiliated college the institution is in the process of studying the guidelines of UGC, Central Government, State government &amp; Universities and will redesign the future Curriculum in keeping with the norms for the easy implementation and transfer of Academic bank of credits</p>	
<b>17.Skill development:</b>	

**Skill development:** The Institution gives utmost priority to skill development in training teachers. Teachers require a lot of skills which are developed through various activities organized by the Institution. The hardcore art of teaching skills is developed through microteaching orientation, simulation practice internship programs. Annual Quality Assurance Report of VIVEKANANDA COLLEGE OF EDUCATION Soft skills required for teachers like creative skills, communicative skills, problem-solving, and leadership skills are developed through various co-curricular activities organized by the institution.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The College is flexible in its approach to promoting Multilingualism. The future Curriculum in Schools based on NEP (2020), recommends the introduction of an engaging course as an elective to secondary school students on "Indian Knowledge systems". In view of this, our institution provides suggestions and feedback to universities and the government to design teacher training courses to enable the preservice teachers to appropriately integrate "The Indian knowledge system.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The Institution ensures that the curriculum in all programs is operationalized according to stated CLOs & PLOs. B.Ed program encourages outcome-based education through all the activities and programs. The focus is on the holistic development of the student. Outcomes are encouraged in knowledge, attitude knowledge, attitude, skill & competency levels.

**20.Distance education/online education:**

Nil

**Extended Profile**

**1.Student**

2.1	44
Number of students on roll during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	50
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Number of seats sanctioned during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3		25
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.4		42
Number of outgoing / final year students during the year:		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.5	Number of graduating students during the year	42
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.6		44
Number of students enrolled during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>2.Institution</b>		
4.1		68800
Total expenditure, excluding salary, during the year (INR in Lakhs):		
4.2		35
Total number of computers on campus for academic purposes		
<b>3.Teacher</b>		

5.1	5
Number of full-time teachers during the year:	

File Description	Documents
Data Template	<a href="#">View File</a>
Data Template	No File Uploaded

5.2	00
Number of sanctioned posts for the year:	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

Vivekananda College of Education ,Arsikere is Affiliated to the University of Mysore, at the beginning of every academic year, the college chalks out an academic calendar.and adheres to the curriculum prescribed by the University in an efficient way. At the beginning of the academic year, the Principal and the faculty members finalise the Academic Calendar in alignment with the University calendar. Subjects are allocated to faculties based on their subject expertise and interests well in advance. Time Table for every academic year is prepared by the Time Table Committee in consultation with the Principal with even workload distribution.The college arranges an array of co-curricular activities to enrich the curriculum. All classrooms are ICT-equipped and Wi-Fi-enabled. Collect feedback from the student teachers, alumni, and Head Masters of internship schools, analyse them, consider them, and implement them for the smooth functioning of the teaching-learning process in future planning of the course and other academic works.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	No File Uploaded
Plan developed for the academic year	<a href="#">View File</a>
Plans for mid- course correction wherever needed for the academic year	No File Uploaded
Any other relevant information	No File Uploaded

**1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni**

E. Any 1 of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of persons who participated in the process of in-house curriculum planning	No File Uploaded
Meeting notice and minutes of the meeting for in-house curriculum planning	No File Uploaded
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	No File Uploaded
Any other relevant information	No File Uploaded

**1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and**

C. Any 2 of the Above

**students through Website of the Institution  
Prospectus Student induction programme  
Orientation programme for teachers**

File Description	Documents
Data as per Data Template	No File Uploaded
URL to the page on website where the PLOs and CLOs are listed	<a href="https://vcednasrke.org/Images/Programm of outcomes.pdf">https://vcednasrke.org/Images/Programm of outcomes.pdf</a>
Prospectus for the academic year	<a href="#">View File</a>
Report and photographs with caption and date of student induction programmes	No File Uploaded
Report and photographs with caption and date of teacher orientation programmes	No File Uploaded
Any other relevant information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available**

**1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year**

0

File Description	Documents
Data as per Data Template	No File Uploaded
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<a href="#">View File</a>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<a href="#">View File</a>
Any other relevant information	Nil

**1.2.2 - Number of value-added courses offered during the year**

0

**1.2.2.1 - Number of value-added courses offered during the year**

0

File Description	Documents
Data as per Data Template	No File Uploaded
Brochure and Course content along with CLOs of value-added courses	No File Uploaded
Any other relevant information	No File Uploaded

**1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year**

0

**1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year**

0

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	No File Uploaded
Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

**1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance**

Three of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	No File Uploaded
Document showing teachers' mentoring and assistance to students to avail of self-study courses	No File Uploaded
Any other relevant information	No File Uploaded

### 1.2.5 - Number of students who have completed self-study courses ( online /offline, beyond the curriculum) during the year

0

#### 1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Certificates / evidences for completing the self-study course(s)	No File Uploaded
List of students enrolled and completed in self study course(s)	No File Uploaded
Any other relevant information	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

Curriculum of the two year B.Ed programme is adopted and followed as

per NCTE norms. Though the revision of curriculum time to time is done by the University, we at our Institution take up as a priority the orientation programme at the commencement of each semester. The college has a mechanism for effective documented curriculum delivery. At the beginning of every academic year, the college chalks out an academic calendar. The Principal along with a senior faculty draws up a detailed timetable which efficiently tries to bring into action the units of time for academic and co-curricular purposes. These time-table schedules detailed enough to cover the available time frame, yet flexible enough to permit changes are adhered to by the faculty, so that the student is able to gauge with a degree of clarity. Besides traditional lectures, tutorials and seminars, infrastructure for the use of ICT in classrooms like power point presentations, smart boards and support are all available to make the delivery of the curriculum enabling and interesting to the students. Drama based pedagogy, collaborative method and co-operative learning strategies are adopted. Interactive sessions with the heads of the institutions of the practice teaching school also help corrective measures undertaken.

File Description	Documents
List of activities conducted in support of each of the above	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	No File Uploaded

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

**Nil**

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

**Nil**

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

#### 1.4 - Feedback System

**1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI**

Two of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following**

Feedback collected

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	<a href="#">View File</a>
Action taken report of the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of students during the year

44

##### 2.1.1.1 - Number of students enrolled during the year

44

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Document relating to sanction of intake from university	<a href="#">View File</a>
Approval letter of NCTE for intake of all programs	<a href="#">View File</a>
Approved admission list year-wise/ program-wise	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

25

##### 2.1.2.1 - Number of students enrolled from the reserved categories during the year

39

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	<a href="#">View File</a>
Final admission list published by the HEI	No File Uploaded
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

#### 2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

## 2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

nil

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Documents showing the performance of students at the entry level	No File Uploaded
Any other relevant information	No File Uploaded

**2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the activities to address the student diversities	No File Uploaded
Reports with seal and signature of Principal	No File Uploaded
Photographs with caption and date, if any	No File Uploaded
Any other relevant information	No File Uploaded

**2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity**

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	No File Uploaded
Reports with seal and signature of the Principal	No File Uploaded
Photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

### 2.2.4 - Student-Mentor ratio for the academic year

11 : 8

#### 2.2.4.1 - Number of mentors in the Institution

8

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents of mentor-mentee activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

The academic plan of Vivekananda College of Education, Arsikere is learner-centred. The Intention is to impart up-to-date knowledge, acquaint students with the latest research and empower them to apply their skills to develop innovative solutions to existing problems. The college adopts to various Learner-centric pedagogical methods for raising the learning levels of the students. In normal classroom teaching, teachers use experiential learning, problem solving methodologies, role-playing activities, classroom seminars, group discussions, project work, assignment work, sessions, field visits and case studies etc. Students got opportunities to prepare for seminars and presentations through PPTs, and also get

opportunities to take self-study courses through Swayam. They are motivated to construct the knowledge on their own. The college has also organised TET CTET exam orientations to build them professionally. The college organises Special talks, quiz periods, workshops, seminars and other co-curricular competitions to enable the students to interact more closely with experts, accomplished academicians and research scholars from their own domain thereby broadening their worldview beyond the realm of textbooks. The college has well-equipped laboratories in the disciplines of Science, Educational Technology, Psychology, and Mathematics.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	No File Uploaded
Any other relevant information	No File Uploaded

### 2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

86

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to LMS	Nil
Any other relevant information	No File Uploaded

### 2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

86

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Programme wise list of students using ICT support	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

**2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	<a href="#">View File</a>
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	Nil
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

A mentoring system is well in place in our college where each teacher constantly mentors students on academic, professional and personal fronts. Tutorials are taken by the teachers as per the needs of the Students. Working in a Team: For this college provides opportunities to organise PDA events every Saturday. Here students show their teamwork and share of their ideas and thoughts with each

other with the guidance of the mentor teacher. Teachers and students develop relationships as they work together in social, cultural, and recreational activities, community service projects, youth festivals, tutoring etc. Dealing with student diversity: Allotted different assignments and field visits project works for students to get diverse experience in the training Course. Balancing home and work stress: Provide remedial teaching and tutorial works for students to get into the mainstream and show their potential in all aspects. Mentors reduce the stress level of mentees by teaching them various skills like time management skills, presentation skills, dealing with delinquent children etc.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

**2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global**

Two of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Innovative teaching practice is an important aspect of the teaching programme. Student teachers practice different innovative models and approaches beginning from Semester I to IV with emphasis on primary,

elementary and secondary levels of teaching processes. The various innovative teaching methods that our teachers follow to make their classes are:

1. Online classes (Zoom ,Google Meet )

2. Experiential learning: The students develop new ideas to design a wide variety of working models, charts and teaching aids.

3. organizes projects for the students in order to promote participative learning.

4. The College also organizes workshops, seminars, conferences, and extension lectures in order to develop creative and innovative minds.

5. The College encourages students to participate in various competitions like quiz competitions, debates, and other CCA programmes etc.

6. Use of ICT: The College promotes the teaching-learning process through the effective use of PPTs, projectors and multi-media and various types of equipment in the laboratory. Preparation of lesson plan.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

## 2.4 - Competency and Skill Development

**2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities with video graphic support wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement</b></p>	Two/Three of the above
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File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports and photographs / videos of the activities	No File Uploaded
Attendance sheets of the workshops / activities with seal and signature of the Principal	No File Uploaded
Documentary evidence in support of each selected activity	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different</b></p>	
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<p><b>situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback</b></p>	
<p>File Description</p>	<p>Documents</p>
<p>Data as per Data Template</p>	<p><a href="#">View File</a></p>
<p>Details of the activities carried out during the academic year in respect of each response indicated</p>	<p>No File Uploaded</p>
<p>Any other relevant information</p>	<p>No File Uploaded</p>
<p><b>2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales</b></p>	<p>Three of the above</p>
<p>File Description</p>	<p>Documents</p>
<p>Data as per Data Template</p>	<p><a href="#">View File</a></p>
<p>Samples prepared by students for each indicated assessment tool</p>	<p>No File Uploaded</p>
<p>Documents showing the different activities for evolving indicated assessment tools</p>	<p>No File Uploaded</p>
<p>Any other relevant information</p>	<p>No File Uploaded</p>
<p><b>2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations</b></p>	<p>Two of the above</p>

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of each response selected	No File Uploaded
Sample evidence showing the tasks carried out for each of the selected response	No File Uploaded
Any other relevant information	No File Uploaded

<b>2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event</b>	Three of the above
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File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence showing the activities carried out for each of the selected response	No File Uploaded
Report of the events organized	No File Uploaded
Photographs with caption and date, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

<b>2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study</b>	
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File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples of assessed assignments for theory courses of different programmes	No File Uploaded
Any other relevant information	<a href="#">View File</a>

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

1. Selection of schools for internship: Selection of schools for an internship is done keeping in mind the proximity, ideology, abilities of the students, standard of the school, medium of instruction and distance from home to school.

2. Orientation to school Headmaster/teachers: At the beginning of the internship principal calls the meeting with internship school headmasters and principals to give details of internship work and the assessment pattern of the internship.

3. Orientation to students going for internship: Students were oriented at the beginning of the semester and also give detailed information about assessment, lesson completions, and how to participate in the internship programme. Students were divided into groups and sent to internship schools, every Saturday they have to come to college and take needed guidance from the mentor teachers regarding lesson planning and other internship activities.

4. Defining the role of the teacher of the institution: During the internship, the teachers were allotted to different schools for observation there teachers give feedback on their work. This will continue on a rotation based.

5. Exposure to a variety of schools: Students are sent to the government, private, aided, schools of different boards of State.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 2.4.9 - Number of students attached to each school for internship during the academic year

##### 2.4.9.1 - Number of final year students during the academic year

42

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Plan of teacher engagement in school internship	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching  
Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests  
Organizing academic and cultural events  
Maintaining documents Administrative responsibilities- experience/exposure  
Preparation of progress reports**

File Description	Documents
Data as per Data Template	No File Uploaded
Sample copies for each of selected activities claimed	No File Uploaded
School-wise internship reports showing student engagement in activities claimed	No File Uploaded
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school

teachers and peers.

**Role of Teacher Educators:** In an internship, the student-teacher has to complete lessons in secondary level. The teacher educator, when visiting the school, interacts with the mentees and the trainees and thus a real flow of feedback is ensured

1. Use of innovations in preparation of lesson plans with respect to Annual Quality Assurance Report of Vivekananda College of Education, Arsikere pedagogy and teaching aids.

2. Checking of Answer Scripts of the unit plan and unit test.

3. Formulation of School Timetable.

4. Overall Conduct.

5. Maintenance of attendance register,

6. Organization of a Co-Curricular activity and submission of the report.

7. Reflective dairy writing and observations.

8. Correction of home-work notebooks.

9. Construction, administration and analysis action research. Etc.

**Role of School Principal:** They monitor discipline, conduct, completion of class schedule, substitution classes allotted, cohabitation skills, and participation in all school programmes.

**Role of School Teachers:** The student teachers are under the supervision of school teachers of the school who act as mentors.

**Role of Peers:** Peer groups observe at least 30 lessons delivered by each student teacher and provide feedback which helps the student teachers to be aware of their strengths and weaknesses.

File Description	Documents
Documentary evidence in support of the response	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers /**

One of the above

**School\* Teachers Principal / School\* Principal  
B. Ed Students / School\* Students (\* ‘Schools’  
to be read as “TEIs” for PG programmes)**

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	<a href="#">View File</a>
Two filled in sample observation formats for each of the claimed assessors	No File Uploaded
Any other relevant information	No File Uploaded

**2.4.13 - Comprehensive appraisal of interns’ performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness**

File Description	Documents
Format for criteria and weightages for interns’ performance appraisal used	No File Uploaded
Five filled in formats for each of the aspects claimed	No File Uploaded
Any other relevant information	No File Uploaded

## **2.5 - Teacher Profile and Quality**

### **2.5.1 - Number of fulltime teachers against sanctioned posts during the year**

5

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	No File Uploaded
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

### 2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

05

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates of Doctoral Degree (Ph.D) of the faculty	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.5.3 - Number of teaching experience of full time teachers for the during the year

06

#### 2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

06

File Description	Documents
Copy of the appointment letters of the fulltime teachers	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

Staff members are permitted to attend the orientation, refresher courses, Induction Training Programme, workshops, seminars and symposiums organized by government and non-governmental

organizations. Staff members are allowed to take part as resource persons to seminars, workshops, etc at the University, colleges, schools and also act as resource persons in the college activities. The staff members are encouraged to present papers in seminars and workshops at the national, international and state levels. For this management provides them with duty leave. The management encourages writing books and articles and publishes them for the college. The Faculty members are permitted to carry out university duties such as evaluation, paper setting, invigilation in university examinations etc

File Description	Documents
Documentary evidence to support the claim	No File Uploaded
Any other relevant information	No File Uploaded

## 2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

The students of the B.Ed course are given a clear idea of evaluation at the beginning of the program itself during the orientation course and through the academic calendar. Student teachers were observed for internals in the school internship programme, field engagements, internal tests, project completions, assignment works, seminar presentations, participating in PDA programmes, Community Living camps, and participation in regular class discussions, attendance, etc.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

**2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement**

**opportunities Access to tutorial/remedial support Provision of answering bilingually**

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	No File Uploaded
Annual Institutional plan of action for internal evaluation	No File Uploaded
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	No File Uploaded
Any other relevant information	No File Uploaded

**2.6.3 - Mechanism for grievance redressal related to examination is operationally effective**

The mechanism to deal with examination-related grievances is transparent, time-bound and efficient. The college adheres strictly to the guidelines and Regulations issued by the affiliating university. The college has an examination department the responsibility has been given to the teacher educators they will handle all issues related to the timetable, internship and examination with the guidance of the principal. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. In each internal test, the teacher prepares a standardized question paper with a blueprint and scheme evaluation. The corrected answer sheets of the students are given to them for verification and putting signature if any discrepancy is found it is redressed immediately. The students have the freedom to use the suggestion box regarding examinations and other issues.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

Beginning of the academic year, the Institution prepares and publishes an 'Academic calendar' containing the relevant information regarding the commencement and completion of the syllabus, the teaching-learning schedule (working days), various events to be organized, holidays, dates of internal examination ,semester examination etc. It is also published on the website of the college and displayed in the Principal's office. The timetables are prepared and implemented accordingly. The teachers prepare to teach plans according to the academic calendar and guidelines of the University. The student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, unit tests and semester examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of the Internal Assessment Process, an Examination committee is in place which monitors the overall internal assessment process.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

## 2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

The College is committed to quality education which is reflected in its programme outcomes and course outcomes. Continuous internal assessment is taken regularly and students' marks are recorded which helps to predict their academic progress. At the end semester series of tests and final exams also help to ensure the alignment of stated outcomes. Suitable pedagogical approaches are utilized for the effective realization of learning outcomes. Parents are informed on a regular basis about the academic performance of their children. Placement record, and feedback from alumni regarding their job and excellence in various competitive exams ensures the alignment of stated PLOs and CLOs. Contribution to various literary and cultural programs. Participation in various competitions such as debates, elocutions, essay writing competitions, and quiz tests. Participation in various classroom activities such as group discussions, and seminars. Participation in various co-curricular activities such as organizing morning assemblies, tree plantation

campaigns, and awareness camps. Participation in community engagement activities etc The faculty members are also encouraged to update their subject knowledge along with changing trends in teaching methodology and participate in faculty development programmes and seminars as it enhances the effective attainment of PLOs and CLOs.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Result sheet for each year received from the Affiliating University	<a href="#">View File</a>
Certified report from the Head of the Institution indicating pass percentage of students program-wise	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The college is affiliated with University of Mysore follows the pattern of examination that is framed by them. Students are provided with proper counseling and guidance that helps to overcome their barriers, if any, for their enhancement in performance. The progress of students in both academic, as well as co-curricular fields, is recorded and maintained. Compulsory attendance i.e., minimum 75% per semester A paper evaluation is done on time for grading the internal assessment Practical work such as assignments are checked and marked on time Based on result analysis, the required remedial measures are taken. We at this Institution, envision the holistic development of our students into vibrant professionals, conscious of human values and eco-friendly environment and competent in skills. Institution Infrastructure: - The college has 06 well-ventilated and spacious classrooms with White Smart boards, comfortable furniture and a WiFi facility, it includes 1 Seminar hall cum Auditorium, 1 Computer Lab, 1 Library and a boys and girls' restroom. Library: The library has

11274 books, 15 journals, 8 magazines and 05 daily newspapers, 04 computers with internet facility of 100Mbps speed, available for students. A photocopy facility is also provided for the student teachers. Laboratories Facilities: There are six well-equipped laboratories for carrying out curriculum-oriented activities and research related to the subjects -Science, Psychology, Computer, Computer cum language, Mathematics and Physical Education Resource Centre with adequate equipment and material in the college. Other Facilities: Washrooms for male(02) and female(02),

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	No File Uploaded
Any other relevant information	No File Uploaded

#### 2.7.4 - Performance of outgoing students in internal assessment

##### 2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

42

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	<a href="#">View File</a>
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	No File Uploaded
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

During the time of admission, the Principal interacts with the parents and the students to assess their needs and aspirations. Students are counseled at the time of admission. Talent search programmes in various fields i.e. are organized in order to discover the hidden talent and potentialities of the students. The principal

of our college conducts an orientation programme for students at the beginning time to comprehend the course pattern. Given an opportunity to take the additional value-added courses during the course period. The faculty members coordinate with parents of slow learners so that their needs can be catered. Peer tutoring is also provided to serve the academic needs of such students. Mentor-mentee interaction keeps faculty in constant touch with the students, iron out their academic and personal problems and stimulates overall personality development among students. The continuous internal assessment is taken regularly and students' marks are recorded which helps to predict their academic performance. Participation in various co-curricular activities such as organizing morning assemblies, NSS camps, tree plantation campaigns, awareness camps etc., Participation in community engagement activities.

File Description	Documents
Documentary evidence in respect to claim	No File Uploaded
Any other relevant information	No File Uploaded

## 2.8 - Student Satisfaction Survey

### 2.8.1 - Online student satisfaction survey regarding teaching learning process

42

## RESEARCH AND OUTREACH ACTIVITIES

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

#### 3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded
<p><b>3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research</b></p>	
File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	No File Uploaded
<p><b>3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports</b></p>	

File Description	Documents
Documentary evidences in support of the claims	No File Uploaded
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

### 3.2 - Research Publications

#### 3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

03

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
First page of the article/journals with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

#### 3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

0

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
• First page of the published book/chapter with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	No File Uploaded
Any other relevant information	No File Uploaded

### 3.3 - Outreach Activities

#### 3.3.1 - Number of outreach activities organized by the institution during the year

##### 3.3.1.1 - Total number of outreach activities organized by the institution during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 3.3.2 - Number of students participating in outreach activities organized by the institution during the year

##### 3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

0

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	No File Uploaded
Report of each outreach activity with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

### 3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

85

#### 3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

85

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the claim along with photographs with caption and date	<a href="#">View File</a>
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

The institution organises a range of outreach activities for the welfare of the community and the multifaceted development of students. These activities are performed in collaboration with government organizations, NGOs, partner schools and local communities with the active participation of faculty and students.

Social outreach/extension activities are:

Health Camp & Blood Donation Programme

International Yoga Day Celebration

**TET & CTET Mock Test Programme****Taluk Level Quiz Competition for High School Students****Road Safty Awareness Programme****Plant Donation and Planting Programme****Swachh Bharat movement,**

They instill a civic sense, a sense of social responsibility, a sense of serving others and a feeling of universal brotherhood among students leading to their overall personality development. In addition to this organizing, such programs facilitate sensitizing students to national integrity, and communal harmony and tend to the constructive use of their potential.

File Description	Documents
Relevant documentary evidence for the claim	<a href="#">View File</a>
Report of each outreach activity signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

**3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year**

0

File Description	Documents
Data as per Data Template	No File Uploaded
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	No File Uploaded

**3.4 - Collaboration and Linkages****3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year**

Nil

**3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year**

File Description	Documents
Data as per Data Template	No File Uploaded
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

### 3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

Nil

File Description	Documents
Data as per Data Template	No File Uploaded
Copies of the MoU's with institution / industry/ corporate houses	No File Uploaded
Any other relevant information	No File Uploaded

**3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges**

File Description	Documents
Data as per Data Template	No File Uploaded
Report of each activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

We at this Institution, envision the holistic development of our students into vibrant professionals, conscious of human values and eco-friendly environment and competent in skills. Institution Infrastructure: - The college has 06 well-ventilated and spacious classrooms with White Smart boards, comfortable furniture and a WiFi facility, it includes 1 Seminar hall cum Auditorium, 1 Computer Lab, 1 Library and a boys and girls' restroom.

Library: The library has 11234 books, 15 journals, 8 magazines and 05 daily newspapers, 04 computers with internet facility of 100Mbps speed, available for students. A photocopy facility is also provided for the student teachers. Laboratories Facilities: There are six well-equipped laboratories for carrying out curriculum-oriented activities and research related to the subjects -Science, Psychology, Computer, Computer cum language, Mathematics and Physical Education

Resource Centre with adequate equipment and material in the college.

Other Facilities: Washrooms for male(02) and female(02).

File Description	Documents
List of physical facilities available for teaching learning	<a href="#">View File</a>
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

**4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.****4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities**

5

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Geo-tagged photographs	No File Uploaded
Link to relevant page on the Institutional website	<a href="https://vcednasrke.org/facilities.html">https://vcednasrke.org/facilities.html</a>
Any other relevant information	No File Uploaded

**4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)**

0

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	No File Uploaded
Any other relevant information	No File Uploaded

**4.2 - Library as a Learning Resource**

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

The library of the college was established in 1974, since then library has made consistent progress in terms of collection of books, periodicals, e-resources and other services. The college library is enriched regarding the availability of textual resources consisting of textbooks, reference books, e-books, national policies/documents, journals, magazines, encyclopedias, dictionaries, and dissertations and newspapers. For the ease of the users, the library is divided into various sections general Reference Section, Periodical Section, Photocopying Section, Subject Wise Books Section, and browsing Room. our Library: The library has 11274

books, 15 journals, 8 magazines and 05 daily newspapers, 04 computers with internet facility of 100Mbps speed, available for students. A photocopy facility is also provided for the student teachers.

File Description	Documents
Bill for augmentation of library signed by the Principal	No File Uploaded
Web-link to library facilities, if available	<a href="https://vcednasrke.org/Images/Library.pdf">https://vcednasrke.org/Images/Library.pdf</a>
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

The library has 11274 books, 16 journals, magazines and 05 daily newspapers, 04 computers with internet facility of 100Mbps speed, available for students. A photocopy facility is also provided for the student teachers. Book Bank facility, Book Loan for SC/ST Students.

Interlibrary Loan Facility, Question bank Facility, etc.,

File Description	Documents
Landing page of the remote access webpage	<a href="#">View File</a>
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

**4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases**

File Description	Documents
Data as per Data template	No File Uploaded
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

#### 4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

0

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	No File Uploaded
Any other relevant information	No File Uploaded

#### 4.2.5 - Per day usage of library by teachers and students during the academic year

##### 4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

0

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	<a href="#">View File</a>
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	Nil
Any other relevant information	No File Uploaded

**4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College**

File Description	Documents
Data as per Data Template	No File Uploaded
Any other relevant information	No File Uploaded

### 4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

To meet the digital challenges, The college provides an adequate number of computers, printers, scanners, smart boards, interactive boards with projectors etc. to help students and faculty to carry out academic activities effectively. The college has well-furnished classrooms and seminar rooms which are well equipped with ICT like smart boards and projectors. There are 30 computers in the college which are loaded with the latest versions of essential software. To

meet ICT needs, the college was using Railwire advanced FTTH broad band. The available bandwidth for net+ is 100Mbps. . The Administrative block is having Internet facility of 100 Mbps Speed which facilitates the Principal Chamber, IQAC, Digital room and other teaching faculties to have a high-speed Internet facility for their teaching Learning Activities. The college uses enhanced Biometric attendance and recording system for teaching and nonteaching Staff.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	No File Uploaded
Any other relevant information	No File Uploaded

#### 4.3.2 - Student – Computer ratio during the academic year

3 : 1

File Description	Documents
Data as per data template	<a href="#">View File</a>
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

D. 50 MBPS - 250MBPS

File Description	Documents
Receipt for connection indicating bandwidth	<a href="#">View File</a>
Bill for any one month during the academic year indicating internet connection plan, speed and bandwidth	<a href="#">View File</a>
Any other relevant Information	No File Uploaded

#### 4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content

**distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit**

File Description	Documents
Data as per Data Template	No File Uploaded
Link to videos of the e-content development facilities	Nil
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	Nil
Any other relevant information	No File Uploaded

**4.4 - Maintenance of Campus and Infrastructure**
**4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)**

0

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	No File Uploaded
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

The college has well established system for maintenance and utilization of physical, academic and support facilities. The college makes effective arrangements for the repair and replacement of furniture and other equipment available on the campus. The college laboratories are fully functional with all necessary equipment, apparatuses and equipment and are also equipped with fire extinguishers. Stock registers are maintained for every laboratory. The college library is well maintained in tune with the changing

academic needs of the students. The Library committee takes care of the library matters and ensures its smooth functioning. Maintenance and utilization of library resources are done strictly following the library rules. The college campus is maintained by the workers, a college which looks after general cleanliness, support facilities like safe drinking water, waste management, washrooms, replacement of fire extinguishers, electric work, plumbing and water tank etc. is maintained on a daily basis. Sports Committee takes the responsibility to augment and maintain sports facilities (both indoor-outdoor) for the students. The maintenance of the sports courts and playgrounds is done on a regular basis.

File Description	Documents
Appropriate link(s) on the institutional website	<a href="https://vcednasrke.org/facilities.html">https://vcednasrke.org/facilities.html</a>
Any other relevant information	No File Uploaded

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning**

File Description	Documents
Data as per Data Template	No File Uploaded
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	No File Uploaded
Sample feedback sheets from the students participating in each of the initiative	No File Uploaded
Photographs with date and caption for each initiative	No File Uploaded
Any other relevant information	No File Uploaded

**5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable**

Five/Six of the above

File Description	Documents
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Data as per Data Template for the applicable options	No File Uploaded
Institutional guidelines for students' grievance redressal	No File Uploaded
Composition of the student grievance redressal committee including sexual harassment and ragging	No File Uploaded
Samples of grievance submitted offline	No File Uploaded
Any other relevant information	No File Uploaded

**5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)**

File Description	Documents
Data as per Data template	No File Uploaded
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	No File Uploaded
Any other relevant information	No File Uploaded

## 5.2 - Student Progression

**5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year**

Number of students placed as teachers/teacher educators	Total number of graduating students
<b>10</b>	<b>42</b>

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of Placement Cell for during the year	<b>No File Uploaded</b>
Appointment letters of 10 percent graduates for each year	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

### 5.2.2 - Number of student progression to higher education during the academic year

#### 5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

**5**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of graduating students and their progression to higher education with seal and signature of the principal	<b>No File Uploaded</b>
Documentary evidence in support of the claim	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

### 5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

**20**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of certificates for qualifying in the state/national examination	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

### 5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

The institution has a Personality Development forum led by student representatives. The Personality Development forum has members from different college committees. Optimum administrative and academic growth of the institution requires genuine participation of the students. Developing comprehensive programmes to pursue this participation is the sole aim of Personality Development forum which significantly affect the smooth functioning and growth of the institution. The list of committees including intern teacher representation is: Internal Quality Assurance Cell (IQAC), Placement Cell, Anti-Ragging Committee, , Admission Cell, Language Club, Governing Council Body of Vivekananda College of Education, Science Club, Career Guidance Cell, Paper Reporting, Attendance and Discipline Library Committee, Examination & Internship Timetable Committee, College Magazine Committee, Redressal Committee, Internal Complaints Committee, Social Science Club, and Sports Advisory Committee. All the committees hold meetings and table their recommendations through proper channels to the Principal for approval and execution of the same, in the best interest of the institution.

File Description	Documents
Copy of constitution of student council signed by the Principal	No File Uploaded
List of students represented on different bodies of the Institution signed by the Principal	No File Uploaded
Documentary evidence for alumni role in institution functioning and for student welfare	No File Uploaded
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution during the year

0

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of the events along with the photographs with captions and dates	No File Uploaded
Copy of circular / brochure indicating such kind of events	No File Uploaded
Any other relevant information	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

Vivekananda College of Education, has a highly competent and active Alumni Association. A remarkable addition of new alumni members is a common practice every year. It meets periodically to discuss the ways and means to improve the academic environment of the institution as well as to exchange views on the scope of higher education and employment opportunities. Alumni of the institution contribute both financially and non-financially over the years to the growth and development of the institution. The alumni members, who are working on various prestigious designations such as Directors, DDPI's, Principals, coordinators, Teachers etc. are helping in the placement of our students in different schools. These members are invited to the institution on various occasions like teachers' day, annual function, and orientation day to motivate students and share their personal experiences during their professional capacities. They are also frequently invited during the final discussion of skills in teaching for external supervision. During this event, they provide excellent feedback to improve interns' teaching abilities to serve better in the real school environment. Their efforts are suitably recognized and acknowledged.

File Description	Documents
Details of office bearers and members of alumni association	No File Uploaded
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support</b></p>	
<p>File Description</p>	<p>Documents</p>
<p>Documentary evidence for the selected claim</p>	<p>No File Uploaded</p>
<p>Income Expenditure statement highlighting the alumni contribution</p>	<p>No File Uploaded</p>
<p>Report of alumni participation in institutional functioning for the academic year</p>	<p>No File Uploaded</p>
<p>Any other relevant information.</p>	<p>No File Uploaded</p>
<p><b>5.4.3 - Number of meetings of Alumni Association held during the year</b></p>	
<p><b>Nil</b></p>	
<p>File Description</p>	<p>Documents</p>
<p>Data as per Data Template</p>	<p>No File Uploaded</p>
<p>Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association</p>	<p>No File Uploaded</p>
<p>Any other relevant information</p>	<p>No File Uploaded</p>
<p>5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words</p>	
<p>Vivekananda College of Education Alumni Association, Arsikere plays a crucial role in its functioning through student mentoring, student support, financial support, and recognizing talent early and then nurturing it to become a successful and efficient human resource to the country. Institute has a dynamic alumni association which works</p>	

coherently with faculty in devising methods to improve teaching methods, muster resources, and organise events to inculcate confidence in students to take responsibility and successfully meet the challenges posed to them during course curriculum for example preparation of lessons for classroom teaching, presentation, and also participation in personality oriented events like debate competition and performing arts etc.

Alumni members via Alumni association meetings are sought directives as well as advice on curriculum development, placement, guidance as well as mentoring. Alumni members deliver seminars, hold workshops, plan internships and provide donations and accommodations. Feedback from members plays a very vital role in filling the lacunae in the curriculum left unnoticed. This association works as the ultimate who keep the institute on track to meet preset targets in a time bound manner.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

**OUR VISION :** An Enlightened world of citizens with perfect human values is created with confident and committed Teachers.

**OUR MISSION:** Stimulating academic environment promoting professional qualities accountability, commitment and excellence in teacher education.

**OUR MOTTO :** Our Worthy Students are Potential human resource for progressive Bharath

The IQAC is working with an action plan to Fulfill the goals and objectives.

1.It is sincerely putting efforts into Introducing advanced

information technology in the teaching and learning process.

2.It is monitoring all the academic activities of the college and gives suitable guidance to the staff to meet the vision and mission of the college.

File Description	Documents
Vision and Mission statements of the institution	<a href="#">View File</a>
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The institution has Performed various committees for the effective and fruitful functioning of college activities. These well-defined committees are responsible to discuss, deciding plans of action and implementing them. The institution perform its day-today working through these committees , Anti-Ragging Committee, , Library Committee, Examination Committee, Sports Committee, Internal Quality Assurance Committee, PDA Committee, Grievance Redressal Cell,

Placement and Career Counseling Cell, Language Club, Science Club, Examinations and curricular aspects come under the purview of affiliated University of Mysore, Mysore. The College management and the Principal look over the administration.

File Description	Documents
Relevant documents to indicate decentralization and participative management	No File Uploaded
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

The college Works as per the rules and regulations of the Government of Karnataka, norms of NCTE, UGC, Affiliated University is University of Mysore, and Overview of Management. Matters related to appointments, promotions, retirements of the staff and finance come under the Management of the Institution, Department of Collegiate Education, Government of Karnataka. Matters related to admissions, Examinations and curricular aspects come under the purview of affiliated University of Mysore, Mysore. The College management and the Principal look over the administration.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	No File Uploaded
Any other relevant information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The institution has Performed various committees for the effective and fruitful functioning of college activities. These well-defined committees are responsible to discuss, deciding plans of action and implementing them. The institution perform its day-today working through these committees , Anti-Ragging Committee, , Library Committee, Examination Committee, Sports Committee, Internal Quality Assurance Committee, PDA Committee, Grievance Redressal Cell, Placement and Career Counseling Cell Language Club, Science Club.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	Nil
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

The college Works as per the rules and regulations of the Government

of Karnataka, norms of NCTE, UGC, Affiliated University is University of Mysore, and Overview of Management. Matters related to appointments, promotions, retirements of the staff and finance come under the Management of the Institution, Department of Collegiate Education, Government of Karnataka. Matters related to admissions, Examinations and curricular aspects come under the purview of affiliated University of Mysore, Mysore. The College management and the Principal look over the administration.

File Description	Documents
Link to organogram on the institutional website	Nil
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

**6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Screen shots of user interfaces of each module	<a href="#">View File</a>
Annual e-governance report	<a href="#">View File</a>
Geo-tagged photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The institution has Performed various committees for the effective and fruitful functioning of college activities. These well-defined committees are responsible to discuss, deciding plans of action and implementing them. The institution perform its day-today working through these committees , Anti-Ragging Committee, , Library

Committee, Examination Committee, Sports Committee, Internal Quality Assurance Committee, PDA Committee, Grievance Redressal Cell, Placement and Career Counseling Cell Language Club, Science Club.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	No File Uploaded
Action taken report with seal and signature of the Principal	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place  
Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

**Welfare measures for both teaching and Non - Teaching, Teaching Staff :**

1.Co-operative management .

2.Maternity and Paternity

3. OOD Facility seminars and conference

4. Promotional Benifit.

5. staff acheving state and International awards and completion of Phd awards feliciated by instution.

**Non- Teachng Staff:**

1.Co-operative management .

2.Maternity and Paternity

3. OOD Facility, seminars and conference

4. Promotional Benifit.

The institution has a Performance Appraisal System for teaching and non-teaching staff which strictly follows the UGC regulations for the Appointment of Teachers and other Academic Staff in the institution. For the Maintenance of Standards, amendments are made

therein from time to time, for teaching and nonteaching staff. The performance of each employee is assessed annually after the completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. Performance Based Appraisal System (PBAS). Increments and Promotions are completely based on the Performances.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

0

File Description	Documents
Data as per Data Template	No File Uploaded
Brochures / Reports along with Photographs with date and caption	No File Uploaded
List of participants of each programme	No File Uploaded
Any other relevant information	No File Uploaded

**6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes**

0

File Description	Documents
Data as per Data Template	No File Uploaded
Copy of Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The institution has a Performance Appraisal System for teaching and non-teaching staff which strictly follows the UGC regulations for the Appointment of Teachers and other Academic Staff in the institution. For the Maintenance of Standards, amendments are made therein from time to time, for teaching and nonteaching staff. The performance of each employee is assessed annually after the completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. Performance Based Appraisal System (PBAS). Increments and Promotions are completely based on the Performances.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	No File Uploaded
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

The institution has a mechanism for internal and external audits. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors verifying and certifying the entire Income and Expenditure of the Institution every year. Management officials and principal periodically conducts Internal Audit they thorough check and verification all transactions that are carried out in each financial year. Likewise, an external audit is also carried out in an elaborate way on yearly basis. Both internal and external audit of JD office and management respectively are maintained with the documents in the form of soft copies.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	<a href="#">View File</a>
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

0

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

**Nil**

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

**Nil**

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

Nil

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

### 6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

08

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of the work done by IQAC or other quality mechanisms	No File Uploaded
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

**6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF**

File Description	Documents
Data as per Data Template	No File Uploaded
Link to the minutes of the meeting of IQAC	<a href="https://vcednasrke.org/Images/iqac-meeting-2022-23.pdf">https://vcednasrke.org/Images/iqac-meeting-2022-23.pdf</a>
Link to Annual Quality Assurance Reports (AQAR) of IQAC	<a href="https://vcednasrke.org/Images/AQAR-2021-22.pdf">https://vcednasrke.org/Images/AQAR-2021-22.pdf</a>
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	<a href="#">View File</a>
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

**Nil**

File Description	Documents
Relevant documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

**The institution's "Maintenance committee and Discipline Committee" resolve its energy conservation policy with objectives and an action**

plan at the beginning of the session and orientates the staff and students about it. The action plan is implemented with the help of 'The Discipline Committee. Extension lectures of persons with expertise in the area promote awareness about energy conservation to increase and encourage the minimisation of energy waste. Periodical meetings of the Maintenance Committee and College Discipline Committee regarding the orientation of rules, regulations, facilities and observations. Well-designed building to maximize the use of natural light and ventilation. Sensitization of staff and students to turnoff lights /fans when not in use.

File Description	Documents
Institution's energy policy document	No File Uploaded
Any other relevant information	No File Uploaded

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

The institution aims at protecting the environment by managing the waste Solid waste is obtained by cleaning the classrooms and campus (like papers, remains of food particles, dust etc. collected are handed over to the town municipality for disposal once in a while. The institution has a waste management dump yard and all the waste is dumped in that place. We have installed dust bins in different places on the campus where all the solid wastes are collected. The wastes collected thus are handed over to the town municipality for disposal once in a while. The Bio Wastes like dry leaves, flowers, fruits and vegetable peels are collected in a cement tank with a roof which would become organic manure which would be used for the newly planted saplings. It was also used for the vermin compost plant.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant**

Two of the above

File Description	Documents
Documentary evidence in support of each selected response	No File Uploaded
Geo-tagged photographs	No File Uploaded
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage**

One of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

The curriculum of the teacher education training program includes topics to address Environment Sustainability, and Social issues, which strengthen the students' content knowledge. The institution conducts outdoor programs related to curriculum, exposing students to first-hand experience, for example; Cleanliness and Health Campaign, Value Inculcation Program, workshops on Life Skills, Best out of Waste, Seminar on Good and Bad. Touch in Internship practicing Schools. Provides opportunities to work together with neighboring schools and community members by helping in providing them resources and facilities for use which directly fosters social connectivity, trust, bond, and network between students and communities. For example; Organization of Teaching Practice Lectures on Hazards of Poisonous Plastic, Women's Day. Field trips are

arranged to make students aware of the places and environment around them and provide an opportunity to work with local people to understand their problems. Visits museums. The Institution 'strengthens ties with the Community and helps the Marginalized' by raising relief funds many times with the help of staff and students.

File Description	Documents
Documents and/or photographs in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants**

Two of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	No File Uploaded
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	No File Uploaded

**7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)**

0

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statement on green initiatives, energy and waste management	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

The curriculum of the teacher education training program includes topics to address Environment Sustainability, and Social issues, which strengthen the students' content knowledge. The institution conducts outdoor programs related to curriculum, exposing students to first-hand experience, for example; Cleanliness and Health Campaign, Value Inculcation Program, workshops on Life Skills, Best out of Waste, Seminar on Good and Bad. Touch in Internship practicing Schools. Provides opportunities to work together with neighboring schools and community members by helping in providing them resources and facilities for use which

directly fosters social connectivity, trust, bond, and network between students and communities. For example; Organization of Teaching Practice Lectures on Hazards of Poisonous Plastic, Women's Day. Field trips are arranged to make students aware of the places and environment around them and provide an opportunity to work with local people to understand their problems. Visits museums. The Institution 'strengthens ties with the Community and helps the Marginalized' by raising relief funds many times with the help of staff and students.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to**

A. All of the above

**the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<a href="#">View File</a>
Web-Link to the Code of Conduct displayed on the institution's website	<a href="#">View File</a>
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	No File Uploaded
Details of the Monitoring Committee, Professional ethics programmes, if any	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)  
Describe any two best practices successfully implemented by the institution as per NAAC format

- Title of the Practice: Systematic Arrangement of School Internship Programme**  
**The objective of the Practice: Enhancing professional capacities, teacher responsibilities, and sustained involvement of student-teachers with learners and schools. Revealing the student-teacher to diverse contexts of society that influence the school environment and its functioning Including the theoretical understanding of the student teachers developed through various perspectives and pedagogic courses.**
- The Best Practices - 2 Title of the Practice: "Community Engagement Programmes"**  
**Objectives of the Practice : To instill a sense of social responsibility in the minds of the students. To engage the students in meaningful service that meets community needs. To equip the students with skills, attitudes, and knowledge so that they can work for the deprived sections of society. To understand the community in which they live and to understand themselves in relation to their community.**

File Description	Documents
Photos related to two best practices of the Institution	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Vivekananda College of Education is established in the year 1974 and received Grant in Aid from the government of Karnataka. It is permanently affiliated with University of Mysore and recognized by NCTE. The College has been included under 12(B) and 2F of the U.G.C.Act. Accredited 'A' Grade with 3.02 CGPA by NAAC. It is housed in a well-equipped building as per the NCTE norms. The Campus is situated on 2.34 acres of land , Arsikere. It refreshes you with its scenic beauty, and calm & quiet environment, completely conducive to education. The college has a track record of providing good quality teacher education and gets almost 100% results and ranks every year. To cater to the need, sufficient infrastructure is developed by the management. The management and the staff continuously strive hard to improve and sustain the quality of education imparted to the student teachers. Physical exercises such as games, and yoga, on regular basis, help the student teachers to develop qualities of concentration and self control.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	No File Uploaded
Any other relevant information	No File Uploaded